



Australian Government



TAX PRACTITIONERS BOARD

Statement of relevant experience for BAS agent registration

Completing this form

This form should accompany an application for registration as an individual BAS agent.

- Print clearly in BLOCK LETTERS using a black or blue pen.
- Place X in ALL applicable boxes.
- If insufficient space is provided at any item, please attach the additional information.
- If the relevant experience includes work under the supervision and control of a registered tax agent or BAS agent, this form should be completed by the supervising tax agent or BAS agent.
- If the relevant experience includes work as a tax agent, work as a BAS agent or work of another kind, this form should be completed by the applicant. In this case, proceed to question 2.

Office use only
BAS agent number

Reference numbers

1. Supervising tax agent making this statement

Name of supervising tax agent or supervising BAS agent

Tax agent number or BAS agent number

2. Full name of applicant

Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other ☐

Family name

First given name

Other given names

Details of relevant experience

3. Types of relevant experience

Please tick one or more of the following that applies to the applicant's relevant experience:

- Work by an individual as a tax agent or BAS agent registered under the *Tax Agent Services Act 2009* ☐
- Work by an individual as a tax agent registered under Part VIIA of the *Income Tax Assessment Act 1936* ☐

If the applicant's experience involved work as a tax agent or BAS agent, provide details of their tax agent number or BAS agent number

- Work by an individual undertaken under the supervision and control of a tax agent or BAS agent registered under the *Tax Agent Services Act 2009* ☐
- Work by an individual undertaken under the supervision and control of a tax agent registered under Part VIIA of the *Income Tax Assessment Act 1936* ☐

- Work of another kind subject to approval by the Board

☐

Provide details

4. Did the applicant's relevant experience include substantial involvement in one or more types of BAS services described in section 90-10 of the Tax Agent Services Act 2009?

See the information sheet on 'What is a BAS service' for more information.

Attach copies of any documents proving the applicant's relevant experience or if required, attach a separate page with further details of their experience.

No ☐ Yes ☐ Provide details

The Board may impose one or more conditions on an entity's registration to limit the scope of services that the entity may provide to a particular type of tax agent service or a particular area of the taxation laws.

5. During what period was the applicant providing the services in question 4 above?

From (dd/mm/yyyy) to (dd/mm/yyyy)

From (dd/mm/yyyy) to (dd/mm/yyyy)

From (dd/mm/yyyy) to (dd/mm/yyyy)

Hours per week (if applicable)

6. Summary of BAS services provided

In relation to the applicant's relevant experience please complete the tables below outlining the services provided during the last three years.

	Year	Year	Year
Type of activity statement	<input type="text"/>	<input type="text"/>	<input type="text"/>
Individual	<input type="text"/>	<input type="text"/>	<input type="text"/>
Partnership	<input type="text"/>	<input type="text"/>	<input type="text"/>
Company	<input type="text"/>	<input type="text"/>	<input type="text"/>
Trust	<input type="text"/>	<input type="text"/>	<input type="text"/>
Superannuation	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please specify below the proportion of the total number of activity statements above that relate to each BAS provision.

	Year		Year		Year
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
FBT (collection and recovery)	<input type="text"/>	%	<input type="text"/>	%	<input type="text"/>
GST	<input type="text"/>	%	<input type="text"/>	%	<input type="text"/>
Wine Equalisation Tax	<input type="text"/>	%	<input type="text"/>	%	<input type="text"/>
Fuel Tax Law	<input type="text"/>	%	<input type="text"/>	%	<input type="text"/>
PAYG (instalments & Withholding)	<input type="text"/>	%	<input type="text"/>	%	<input type="text"/>
Luxury car tax law	<input type="text"/>	%	<input type="text"/>	%	<input type="text"/>
	Year		Year		Year
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Percentage of working time dealing with BAS services	<input type="text"/>	%	<input type="text"/>	%	<input type="text"/>

A BAS service is any service that relates to ascertaining or advising about the liabilities, obligations or entitlements of an entity under a BAS provision or representing an entity in their dealings with the Commissioner relating to a BAS provision.

7. Please provide any other information that may demonstrate the applicant's relevant experience.

8. Provide any other information or comments regarding your relevant experience.

To be completed by the applicant where the applicant's experience does not relate to periods of employment or periods under supervision

Checklist

- ☐ Unless the applicant's experience has been gained while self-employed, this form should be completed by the applicant's employer or supervising tax agent or supervising BAS agent
- ☐ All questions on the statement have been answered truthfully and correctly
- ☐ Any documentation necessary to support this form attached (if applicable)
-

Declaration

Before you sign this declaration, please ensure that you have answered all relevant questions and that the information provided, including any supporting documentation is true and correct.

Privacy

The Tax Practitioners Board is authorised by the *Tax Agent Services Act 2009* to collect all the information requested in this form for the purpose of administering the *Tax Agent Services Act 2009*.

Some of the information requested may be provided to other government agencies, including the Australian Taxation Office, where the Tax Practitioners Board is authorised by law to do so.

I declare that all information given in this statement, including any supporting documentation is to the best of my knowledge, information and belief, true and correct in every particular.

Full name of the person providing this statement (print)

Name of applicant's supervising agent (print)

Signature

Date

Day

Month

Year

Further information

Visit our website **www.tpb.gov.au** or phone the Tax Practitioners Board on **1300 362 829**.